PAN OLEO ENERGY LIMITED

JOB DESCRIPTION

Job Title: Chartered Accountant

Company: Pan Oleo Energy Limited

Location: Chennai

Qualification: Chartered Accountant (CA)

Experience: 3–5 Years

Salary: As per Industry Standards

Role Overview

We are seeking a qualified Chartered Accountant with 3–5 years of experience to join our Finance & Accounts team. The selected candidate will be responsible for financial reporting, budgeting, taxation, statutory compliance, audit coordination, MIS preparation, financial analysis, and process improvement initiatives to support business growth.

Key Responsibilities

- Preparation, review, and analysis of financial statements and MIS reports
- Budgeting, forecasting, and financial planning activities
- Ensure compliance with GST, Income Tax, TDS, Companies Act, and other statutory requirements
- Coordinate with internal and external auditors and support audit processes
- Manage month-end and year-end closing activities
- Monitor cash flow, working capital, and financial controls
- Identify and implement process improvements for operational efficiency
- Support management with financial analysis and business decision-making
- Liaise with banks, consultants, and regulatory authorities as required

Requirements

- Qualified Chartered Accountant (CA)
- 3–5 years of relevant experience in Finance & Accounts
- Strong knowledge of accounting standards, taxation, and statutory compliance
- Excellent analytical, communication, and problem-solving skills
- Proficiency in MS Excel, ERP systems, and financial reporting tools
- Ability to work independently and manage multiple priorities

Regd Office: No.20, Ammaiyappan Street, Royapettah, Chennai- 600 014
Factory: Mukundarayapuram, Ranipet Dist, Tamilnadu, Pin- 632 405
Factory Phone: 04172- 244579. Email: mgmt@panoleoenergy.com

Why Join Us?

- Opportunity to work in a dynamic and growth-oriented organization
- Exposure to end-to-end finance and business operations
- Collaborative and learning-focused work environment
- Competitive compensation as per industry standards
- Excellent career growth opportunities

Interested candidate can apply to this mail id: hr@panoleoenergy.com

Thanks & Regards,

For PAN OLEO ENERGY LIMITED



Authorised Signatory